



# ILLUSTRATION CONTRACT

ON THIS DATE (TODAY) \_\_\_\_\_

BETWEEN (CLIENT) \_\_\_\_\_ AND ANTLER & OAK ART  
BY EMMY HUNTER (ARTIST)

WEDDING DATE \_\_\_\_\_

LOCATION \_\_\_\_\_

TIME OF CEREMONY \_\_\_\_\_ TIME OF RECEPTION \_\_\_\_\_

COCKTAIL HOUR? ☐ Yes ☐ No TIME OF COCKTAIL HOUR \_\_\_\_\_

NAME OF BRIDE & GROOM \_\_\_\_\_

ADDRESS (FOR SHIPPING) \_\_\_\_\_

PH \_\_\_\_\_ EMAIL \_\_\_\_\_

PH \_\_\_\_\_ EMAIL \_\_\_\_\_

WEDDING PLANNER \_\_\_\_\_

PH \_\_\_\_\_ EMAIL \_\_\_\_\_

## PAINTING OPTIONS

These are BASIC PACKAGE prices. Number of listed people is the max amount of portraits offered in the package. Please check one of the following below:

☐ Bronze: 3 Hours (50 people).....\$1,400

☐ Silver: 4 Hours (70 people).....\$1,800

☐ Satin: 5 Hours (90 people).....\$2,250

☐ Extra portrait (1 person).....\$22

## PAINTING STYLE

My watercolor sketch style is minimalistic and faceless. I focus on capturing each guest's specific attire and hair style. This stylistic approach allows me to complete single portraits in 5-6 minutes or 10-12 minutes for a couple.

Extra details can be added to your package. You can customize set amounts of portraits that do or do not contain upgrades.

## STRIKE A POSE

To help complete as many portraits at your wedding as possible, I have set poses for your guests. As many as three adults can be put onto one portrait. Children/babies accompanying their parents can exceed the 3 person limit on a single card. This is the exception to the rule!

Each guest can appear in only one portrait. There will only be one copy of each portrait (one per person/family). If guests do end up in more than one portrait, then any other portraits they appear in they will be counted as a "new" guest.

## ADD ONS

### Paper Choice

- ☐ Smooth edged paper
- ☐ Rough edged paper

### Add-on Options

- ☐ Minimalistic Background...\$4+ per card
- ☐ Date.....custom
- ☐ Name "e.x. The Hunters" .....custom
- ☐ Location.....custom

Other:

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## SPECIAL PORTRAIT

I always include a portrait of the couple. This portrait does take more time as I spend extra attention capturing the happy couple, background, and small details. Make sure that it is in your timeline to stop by and take a photo. I want to capture an extra special portrait on your extra special day!

If we don't secure a good photo that evening, then be sure to send me a photograph from your photographer when you get the opportunity!

## DRESS CODE

Please describe your dress code:

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Do you have a color theme? Please describe:

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## 1. DEPOSIT

A Deposit of \$500 of the total cost of the order is used to secure Emmy's services, and to reserve your date. This is a non-refundable deposit. If the total cost of travel, hotel, and supplies exceed \$500, then a 50% deposit of the total cost will be required.

## 2. PAYMENT

Payment is divided into two payments, the \$500 deposit which is required to reserve the date, and the final payment which is due no later than one week (7 days) before the wedding date. For your convenience, an invoice will be sent several weeks before the wedding date. Payment may be made via Venmo (@Emmy-hunter) check, cash, or credit card (with a convenience fee). Failure to pay before the event will result in a delay of receiving the remaining pieces until full payment is made.

### **3. EQUIPMENT**

Lights, (Extension cords are not needed) floor protection (if required), paints, paper, brushes, rags, buckets, signage, and all that pertains to executing the live guest paintings are provided by the Artist as required. A table 6-8 foot rectangular table and 2-4 chairs will need to be provided by the venue or client (doing so will provide continuity to your venue's space and design). If not provided, then please inform Emmy in advance, and she will make arrangements. If the wedding/reception is outdoors, the venue or wedding party shall provide a canopy, umbrella or shaded area for the artist. In some cases, the artist reserves the right to use a portable umbrella/canopy if needed. In the event that temperatures fall below 50° at an outdoor wedding, please provide an outdoor heater. If travel requires flying, additional cost may be included for supplies that need to be purchased locally.

### **4. ACCESS**

The Wedding Party is responsible for making sure Emmy has access to set up equipment and signage in tasteful but obvious locations, access to venue an hour ahead of scheduled events for set-up, access to communicate with Event Planners/Wedding Planners, Venue Representatives, Photographers ahead of event. Please note, Emmy will take photos of the guests before the ceremony and during the cocktail hour and/or reception.

### **5. TRAVEL EXPENSES**

Travel expenses are as follows: Locations that are within 30 miles of the artist's location will not incur travel expenses. Driving mileage: .75¢ per mile each way for events over 30 miles from the artist's location (a total of 60 miles are free to client). Cost for hotel stay, airline, and/or car rental will be determined by destination. Estimated mileage for your wedding from Artist's home in Richmond, Ky, 40475. If the wedding requires a hotel stay, then a \$50 per diem will be charged.

### **6. LODGING EXPENSES**

One, two or three nights lodging (usually just one night if the wedding is 5 or less hours of driving each way). Reasons for a one night stay and/or additional nights may include:

- (1) Night BEFORE the wedding to allow for travel, purchases, preview of venue, and any unforeseen circumstances
- (2) Night immediately after the wedding & reception
- (3) Night the day after the wedding so that Emmy can finish the paintings locally, if necessary, and deliver it to the responsible party before traveling home.

### **7. COMPLETION**

The painting(s) will be completed in Emmy's studio within four weeks from the wedding. However, time may vary. The wedding party will be responsible for shipping cost, if necessary. Finishing in the studio ensures that the illustrations will meet your highest expectations. Paintings will be completed in an artistic and fashion sketch style. Portraits will be faceless and simple in design.

## 8. REFUNDS

If the Wedding Party cancels Emmy's services 8 weeks before the scheduled event, a full refund, excluding the \$500 non-refundable deposit, will be refunded to the Wedding Party. If services are canceled within 8 weeks or less, all payment made thus far will be forfeit by client. Forfeit payment, including deposit, can go toward an in-studio commission piece of your choice. If the Artist, Emmy, cancels for any reason whatsoever, 100% of the deposit shall be refunded to the Wedding Party—this includes the deposit. Sale of finished artwork is final.

## 9. PHOTOGRAPHY AND VIDEO

The Wedding Party is allowed to photograph or video the Artist and her artwork in any manner during the engagement. Likewise, Emmy may photograph any part of the wedding celebration in order to carry out the task of painting the event. In the future, Emmy may also photograph, video, or live broadcast her own painting process for marketing and promotion. Emmy reserves the right to use photos of the finished painting for marketing and promotion. If any professional photos are taken of the artist or art, please share the photos with Emmy. These photos will be used to share your big day and for marketing material in the future!

## 10. FOOD & AMENITIES

If the wedding celebration covers a normal period of time (4-6 hours), then food and drink will be made available to Emmy. (to-go boxes are appreciated when available.) If food and drink is not available, the Artist must be notified in advance.

## 11. FINAL INVOICE

A final invoice will be sent to the Wedding Party a month before the date of the event. Payment is due no later than one week (7 days) before the wedding date.

## 12. SHIPPING

The illustrations can be picked up at the studio, or you can take advantage of free delivery within 30 miles of Richmond, Ky. All other shipping cost will be added the final invoice.

## 13. COST CALCULATIONS

Cost of Painting(s) \_\_\_\_\_  
Estimated travel \_\_\_\_\_  
Estimated shipping \_\_\_\_\_  
Estimated Total Cost: \_\_\_\_\_

## 14. SIGNATURES

Client's signature: \_\_\_\_\_  
Antler & Oak Art by Emmy signature: \_\_\_\_\_  
Date: \_\_\_\_\_

Finally! The last thing I will request is a photo of the engaged couple! I love to match your faces with your names and attach it to our contract. It helps me feel like I am getting to know you before the wedding! I'm very excited, and honored, to be painting for you!

Please, complete, and save this form as "Contract 'your name.pdf'" and EMAIL to  
emmyhunter16@gmail.com